



COSDEF Arts & Crafts CENTRE
LONG COURSE:
JEWELLERY DESIGN & MANUFACTURING
Level 2 & Level 3
APPLICATION FORM
2020



CONDITIONS

1. Fill in the areas on the application form using **BLOCK LETTERS**, with black ink.
2. By completing this form does not mean the applicant will automatically be enrolled
3. A Non-refundable application fee of N\$ 60.00 in cash must accompany the application form. Attach all relevant certified supporting documents: Highest qualification obtained, Grade 10/12 or latest school leaving report, ID/ Birth certificate, etc.
4. Short courses are not listed on this application form. Contact the COSDEF Arts & Crafts Centre for more information.
5. The Starter Kit is included in the registration fee and it will remain with the trainee after completion of the course.

*Attach a recent
passport photo
here*

Jewellery Design & Manufacturing Level 2

Jewellery Design & Manufacturing Level 3

APPLICATION DETAILS

Surname:		Highest grade passed:	
First name (s):		Region:	
ID Number/Date of Birth:		Constituency:	
Residential Address:		Gender: Male	Female
		<input type="checkbox"/>	<input type="checkbox"/>
Postal Address:	Town:	Contact/Cell Number:	
Nationality:		Email Address:	

Mark the box with an (X)

Disability status: Are you disabled? Yes No

If yes, please describe the type of disability:

NEXT OF KIN

Name:		Relationship:	
Residential Address:		Cell/Tel No:	

LANGUAGE PROFICIENCY

Your Home Language			
Other Languages	Speak	Read	Write

EDUCATION AND TRAINING

Highest grade completed (**Indicate the last grade of school attendance**)

If you dropped out before grade 10, what was the reason?

Have you participated in other training?

Yes

No

If yes, specify:

What kind of training:

Training provider:

Competencies/Qualifications obtained:

Time and duration:

MOTIVATION & INTEREST

What goals have you set for yourself? How will this training help you reach those goals?

What are your professional aspirations? Share with us the industry type of work & career aspirations you have for yourself.

YOUR FUTURE PLANS

What do you want to do after completing the course? (Mark the box with an X)

Find a job

Start my own business

Proceed to VTC or Tertiary Education

Something else (Specify):

FOR OFFICE USE ONLY

Received by:

Signature: _____

Date: _____

Provisional Admitted:

Yes

No

Waiting list: Yes

No



COSDEF Arts & Crafts
LONG COURSE: JEWELLERY
FEES FORM
2020



Fees Structure: Jewellery Design & Manufacturing - National Level 2 & 3 Course

Application Fee (Non-Refundable)	N\$ 60.00
Level 2 & 3 Registration Fee (Including Student Card and Starter Kit)	N\$ 1 940.00
Level 2 Course Fee	N\$ 5 000.00 (Min N\$625 per month over 8 months) March to October
External Assessment	N\$ 500.00 (Only applicable if trainee qualifies for the External Summative Assessment)
TOTAL COSTS of COURSE	N\$ 7 500.00

Terms & Conditions

This document must be handed in with an application fee of N\$60-00 (non-refundable). This **DOES NOT** mean that the candidate has been accepted for the particular course. The application is subject to availability and outcome of the entrance interview.

The full registration fee must be paid in advance before commencement of the course (end of January).

- **No Trainee will be allowed to continue without the registration paid in full.**

The remaining course fee can be paid off after the course has started, with a minimum of N\$625-00 to be paid on a monthly basis.

I agree that the information I stated above is legal and can be trusted. I agree to the terms and conditions stated for the application fees. I therefore take the opportunity to enroll with COSDEF Arts & Craft Centre and adhere to the Centre-based policy.

I _____ hereby acknowledge that I have read the above conditions and accept it. I also agree that if it is discovered that I provided wrong/false information on this application form, my application will not be considered. Further I understand that if it is discovered that information on this form is incorrect, it will lead to my immediate expulsion from the Centre. I undertake to abide by the rules as laid by the Centre and understand disciplinary action may be laid down from time to time. I agree that I'm solely responsible for the course fees and class attendance.

This form is legally binding the trainee to adhere to the policies and regulations of COSDEF Arts & Crafts Centre to pay all course fees in full even if the trainee has decided not to continue with the course or if the trainee is expelled due to disciplinary reasons. Failure to do so will result into legal procedures.

Applicant's signature _____

Date _____